

DAV INSTITUTIONS, WEST BENGAL ZONE
(Managed by DAV College Managing Committee, New Delhi – 110055)

DAV Institutions, West Bengal Zone require the following personnel for various schools under West Bengal Zone as per details given below: -

Place of Interview		For Schools of			
DAV Public School, Haldia, PO: Haldia Township, Dist. Purba Medinipur (WB) PIN– 721607, Phone No.03224-266117 DAV Model School, J.M. Sengupta Road, Durgapur (WB), PIN: 713205 Phone:0343-2563500 / 2564711		DAV Public/Model School: Madhukunda, Purulia, STPS Santaldih, Bankura, MTPS Mejia, Durgapur, HCL Rupnarainpur, ECL-Pandaveswar, ECL-Nimcha, ECL-Jhanjra, Raniganj, Kanyapur-Asansol, KSTP Asansol, IIT Kharagpur, Midnapore, Haldia, Dubrajpur, Balurghat, & Barrackpore.			
Post	PGT	TGT	PRT	Ministerial and Non-Teaching Staff	
Subjects	English, Physics, Chemistry, Mathematics, Biology, History, Geography, Political Science, Hindi, Commerce, Economics, Computer Science, Psychology, Sociology, Physical Education & Painting.	English, Science, Mathematics, Social Science, Hindi, Sanskrit, Bengali, Computer Science, Music, Dance, Painting & Physical Education.	English, Science, Mathematics, EVS/Social Science, Hindi, Sanskrit, Bengali, Computer Science, Music, Dance, Painting, Physical Education. Wellness Teacher, Special Educator, Librarian.	LDC, UDC, Assistant, Front Office Assistant/Receptionist, Network Assistant, Nurse, Lab. Assistant (Physics, Chemistry, Biology & Computer Sc.), Library Assistant, Computer Operator, Jr. Engineer (Civil), Hostel Warden (for Male only).	
Qualification	Post Graduate with at least 50% marks and B.Ed. from NCTE approved Colleges only. Physical Education: M.P.Ed. (only) from UGC recognized university. MFA / MVA from UGC recognized university.	Post Graduate with at least 50% marks and B.Ed. from NCTE approved Colleges only with CTET/STET. Music/Dance: Graduate in/with Music from a recognized university. Painting: BFA / BVA from UGC recognized university. Physical Education: B.P.Ed./M.P.Ed. from UGC recognized university.	Graduate with at least 50% marks and B.Ed. from NCTE approved Colleges only with CTET/STET. Music/Dance: Graduate in/with Music from UGC recognized university. Painting: BVA / BFA from UGC recognized university. Physical Education: B.P.Ed./M.P.Ed from UGC recognized university. Wellness Teacher: Graduate/Post Graduate in Psychology or Post Graduate in Child Development or Graduate/Post Graduate with Diploma in Career Guidance and Counselling. Special Educator: Graduate with B.Ed. (Special Education) or B.Ed. (General) with one year Diploma in Special Education or B.Ed. (General) with Post Graduate Professional Diploma in Special Education (PGPD) or any other equivalent qualification approved by RCI. Librarian: M.L.I.S./B.L.I.S.	LDC: Graduate in Commerce, proficiency in typing & computer (MS Office) & 3 years work experience, UDC: Graduate in Commerce, proficiency in typing & computer (MS Office) & 5 years work experience., Assistant: Graduate/Post Graduate in Commerce, with knowledge of drafting, accounts, rules and regulation of education department (CBSE & State Govt.), proficiency in computer, conversant in use of accounting software like Tally, etc. and 10 years administrative experience. Front Office Assistant/Receptionist: Graduate, knowledge of computer and excellent communication skills in English. Network Assistant: Graduate (preferably in Science) with Computer Hardware knowledge alongwith a Diploma in Networking and dealing with the job of Computer Lab. maintenance and networking etc. Nurse: Graduate with three years Diploma in General Nursing & Registered Nurse & Midwife with Central or State Nursing Council (full time) with 3 years work experience. Lab. Asstt. (Phy. Chem. Bio): B.Sc. & working knowledge of computer. Lab. Asstt. (Computer Sc.): B. Sc. with Computer Science with work experience. Library Assistant: B.L.I.S. proficiency in computer and work experience of minimum 3 years. Computer Operator: Graduate (preferably B.Sc. with Computer Science with 2 years work experience. Jr. Engineer (Civil): 10+2 plus 3 years Diploma in Civil Engineering or Graduate Engineer (Civil). Hostel Warden (for Male only): Graduate in any discipline with knowledge of computer. At least 3 years experience of similar position in reputed & affiliated Boarding School. Ability to communicate in English & Hindi. Candidates should be physically agile, possess good health & adept in games & sports. Ex-servicemen would be given preference.	
Experience	Atleast 5 years of teaching experience in senior secondary classes (XI & XII) in a CBSE/ICSE affiliated school.	Atleast 3 years of teaching experience in secondary classes (VI-X) in a CBSE/ICSE affiliated school.	Atleast 3 years of teaching experience in primary classes (I-V) in a CBSE/ICSE affiliated school. For Librarian atleast 3 years experience in a CBSE/ICSE affiliated school.	Note: (1) No TA/DA is admissible. (2) Each candidate has to deposit Rs.300/- only as Test Fee along with one recent passport size photograph. (3) Contractual appointments may also be considered without CTET/STET. (4) Salary as per 7 th Pay Commission as applicable in the concerned school for Regular appointments only. (5) Candidates above 35 years of age as on 31.12.2021 should not apply. However, relaxation in age may be given to the candidates having experience of teaching/working in an affiliated CBSE/ICSE school.	
Desirable	Excellent communication skills in English, proficiency in ICT and accomplishment in co-curricular activities.				

Regional Officer
DAV Institutions, West Bengal Zone